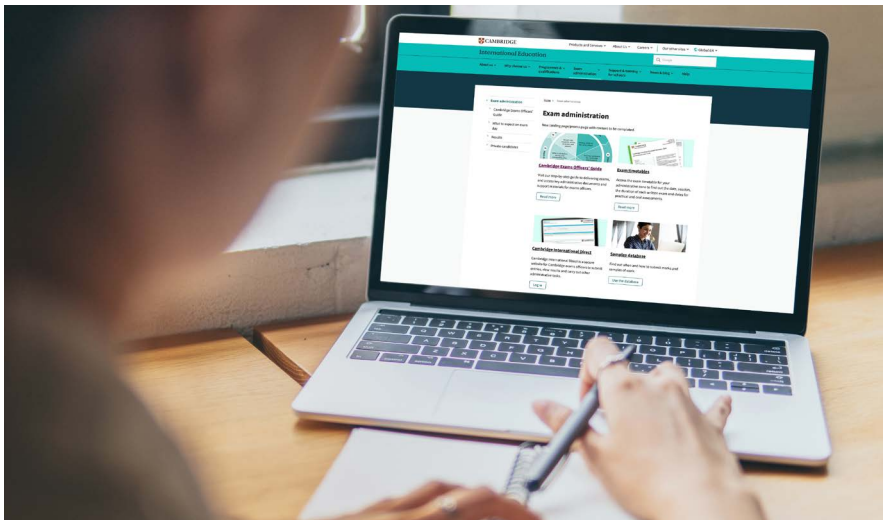
CAMBRIDGE
International Education

Key dates and activities for 2027
Monthly calendar (UK)

This calendar shows the dates we send you information and the dates we need to receive information from you. You can download the relevant administrative forms by clicking on the form name.

Key

- (A) **We send** materials to Cambridge Associates who send them to their Associate Centres. Cambridge Associates need to agree dates when they will exchange information with their Associate Centres.
- **We send** (the date we despatch materials or information to you)
- **You send** (the date by which information or materials you send must reach us)
- **Other information** (for example, late entry fee start dates)



Select a month:

January
February
March
April
May
June
July
August
September
October
November
December

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January 2027

January	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
1	Early question papers and pre-release materials for some syllabuses available. Find out more at www.cambridgeinternational.org/prerelease	
21	Application deadline for modified question papers using Modified papers: Preparation – Form 3. We only send you modified question papers if you submit a final entry for the relevant candidate, syllabus and component.	
November series		
7	**November 2026** results for Cambridge International AS & A Level available to download from Direct or A2C.	
14	**November 2026** results for other qualifications available to download from Direct or A2C.	
Late January to early February	**November 2026** series results despatch for Cambridge International AS & A Level.	
	November 2026 series results despatch for other qualifications.	

Other activities to think about in January

November 2026 series

- You can issue results to candidates as soon as they are available.
- If you have not received your results despatch by mid-February contact our Customer Support team.
- Make sure all your candidates' names and other details are correct on results documentation ready for the certificates we send you in March. There is an administrative fee for any requests to amend details received after 26 February.

June 2027 series

- The final entries deadline for all qualifications is 21 February. Please submit your entries to us at least two weeks before this date so you have time to check your entries and make any amendments before the deadline.
- The final entries and application deadline for candidates requiring modified question papers is 21 January. We will not be able to accept applications after this date. Please submit your entries before this date, preferably at least two weeks before so that you have time to check your entries and make any amendments before the deadline. We would prefer that you submit your applications for modified question papers before the deadline, even if you are not sure your candidate(s) will need them. We will only send you modified question papers if you submit a final entry for the relevant candidate, syllabus and component.

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February 2027

February	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
1	Early question papers and pre-release materials for some syllabuses available. Find out more at www.cambridgeinternational.org/prerelease	
Early February	Early question papers and instructions based on your **estimated** entries. If you did not submit estimated entries by the deadline of 10 October 2026 we will not despatch your early question papers and instructions until we have received your final entries.	
Mid-February onwards	Printed instructions for science practicals based on final entries.	
21	Final entries deadline. We will charge late entry fees for entries and amendments received after this date.	
	Application deadline for access arrangements using Access arrangements: Preparation – Form 1 or Apply for Access Arrangements.	
22	Start of late entry fees (22 February to 17 April).	
November series		
26	Deadline for letting us know if any details are incorrect on **November 2026** results documentation without charge.	
	Deadline for submitting enquiries about results for the **November 2026** series.	
	Deadline for submitting Return of moderated coursework: Coursework and moderation – Form 6 for the **November 2026** series.	

February 2027 (continued)

Other activities to think about in February

November 2026 series

- Make sure all your candidates' names and other details are correct on results documentation ready for the certificates we send you in March. There is an administrative fee for any requests to amend details received after 26 February.
- Submit all your enquiries about results by 26 February. We will not accept requests received after this date. We will invoice you for any enquiries about results that do not lead to a syllabus grade change.

June 2027 series

- You can download your entries confirmation pack from Direct or Entries as soon as you have made an entry. Download your statements of entry from the 'Reports' tab in Direct or Entries. Check them carefully and let us know if any of the information is incorrect.
- We will charge late entry fees for any entries and entry amendments we receive after 21 February.
- Make sure you submit all your entries by 21 February for the following exams which take place before the main timetabled exam series:
  - Cambridge IGCSE™ ICT (0417/21, 22, 31, 32)
  - Cambridge IGCSE (9–1) ICT (0983/02, 03)
  - Cambridge International AS & A Level Information Technology (9626/02, 04).

  If you do not submit all your entries by 21 February for these components we may not be able to send you the materials you need to conduct the exams.
- The application deadline for access arrangements is 21 February.
- Securely store any early question papers and instructions you receive until the relevant exam. Check that you have all the materials you need for these exams. Contact us immediately using:
  - Missing question paper packet: Before the exams – Form 2 if you are missing any of the packets on the despatch note
  - Damaged or opened question paper packet: Before the exams – Form 3 if any question paper packets have been damaged or opened in transit
  - Question paper packet opened in error: Exam day – Form 11 if any question paper packets are opened in error.

  Store the packets securely and do not open them. If you have not received these materials one week before the timetabled exam, contact us immediately.
- Please note, for the following syllabuses, you should pass the question papers to the candidates as soon as you have accessed them from the School Support Hub or Digital File Despatch:
  - Cambridge IGCSE Art & Design (0400/02)
  - Cambridge IGCSE (9–1) Art & Design (0989/02)
  - Cambridge International AS & A Level Art & Design (9479/02).
- For Cambridge IGCSE Enterprise (0454/01), you should pass the pre-release case study to the candidates as soon as you have accessed it from Digital File Despatch.
- Start preparing for June series exams that take place before the main timetable period. Make sure all invigilators are appointed and trained, all exam venues are arranged and candidates know the dates, times and venues of their exams.

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March 2027

March	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
1	Start of speaking test window for Cambridge IGCSE and Cambridge IGCSE (9–1) First Language English (1 March to 26 April) and languages other than English (1 March to 30 April). Submit marks for Cambridge IGCSE and Cambridge IGCSE (9–1) First Language English by 27 April and samples by 30 April. Submit marks and samples for Cambridge IGCSE (9–1) languages other than English by 30 April. Start of practical exam window (see **June 2027** final timetable for full details of test windows for each component).	
Mid- to late March	Pre-exam despatch (exam stationery, administrative documents, address labels, script packets, attendance registers, multiple-choice answer sheets, and bar-coded labels for internally assessed and non-timetabled components).	
Mid-March to early April	Question papers based on your final entries. Question paper despatches will be made on a regular basis for any late entries or entry amendments you have made.	
30	Start of speaking test window for Cambridge IGCSE and Cambridge IGCSE (9–1) English as a Second Language and English as an Additional Language (30 March to 27 April). Submit marks by 27 April and samples by 30 April.	
November series		
11	Deadline for copy of script requests for the **November 2026** series using our Copy of script service in Direct.	
12	Last date to download scripts using our free Access to Scripts service.	
Late March		Certificates for the **November 2026** series.
		Cambridge Guide to Making Entries for the **November 2027** series available from Direct.
		Final timetable for the **November 2027** series available from Direct.

March 2027 (continued)

Other activities to think about in March

Our Cambridge office is closed from 26 to 29 March 2027.

November 2026 series

- Check carefully to make sure you have received all the certificates you expect and that all names are spelled correctly. After 26 February, we charge an administrative fee for any requests to amend details on certificates. We can only replace November 2026 certificates until 30 September 2028.

June 2027 series

- Make sure all invigilators are appointed and trained, all exam venues are arranged, and candidates know the dates, times and venues of their exams.
- Remind teachers that you need to submit marks and samples for internally assessed components by the dates published in the samples database (www.cambridgeinternational.org/samples) and forecast grades for all syllabuses by 30 April. The deadlines for internally assessed marks are the latest possible dates for us to receive the marks. We encourage you to submit the marks as early as possible to maximise the amount of time available for the sample selection and moderation process. Your samples need to reach us by the dates in the samples database. Do not wait to despatch them at the same time as your scripts for timetabled exams.
- Check the contents of your pre-exam despatch and let us know without delay if anything is missing.
- We will send your bar-coded labels for timetabled exams at the end of April.
- When you download your statements of entry from Direct check them carefully and let us know if any of the information is incorrect.
- The data files for each ICT practical test will be available to download three days before the test from Digital File Despatch.

  A Data files for Cambridge Associates will be available five days before the test to allow time to distribute the files to Associate Centres. We will provide detailed instructions about running these tests in the Cambridge Exams Officer eNewsletter.

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April 2027

April	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
Start of the month	Check the samples database (www.cambridgeinternational.org/samples) for: • deadlines for receiving internally assessed marks and samples for all Cambridge IGCSE, Cambridge IGCSE (9–1), Cambridge O Level and Cambridge International AS & A Level components • syllabus deadlines for coursework and non-coursework tests.	
1	Start of speaking test window for Cambridge International AS & A Level languages (1 April to 1 June).	
Early April	Question papers based on your final entries. Question paper despatches will be made on a regular basis for any late entries or entry amendments you have made.	
17	Late entries deadline. See sections 2.3 and 2.4 of the Cambridge Handbook for our late entry regulations.	
26	Start of timetabled exam period.	
27	Deadline for receiving internally assessed marks for Cambridge IGCSE and Cambridge IGCSE (9–1) First Language English and English as a Second Language speaking tests.	
28	Bar-coded labels for timetabled components only.	
30	Deadline for forecast grades. You can submit them through Direct or A2C. Deadline for receiving internally assessed marks for Cambridge IGCSE and Cambridge IGCSE (9–1) speaking tests for languages other than English. Deadline for receiving samples for all Cambridge IGCSE and Cambridge IGCSE (9–1) speaking tests.	
November series		
Early April	Estimated Entry Forms for the **November 2027** series available from the 'Support Materials' section of Direct. To be returned by 10 May.	

April 2027 (continued)

Other activities to think about in April

June 2027 series

- Make sure each piece of hardcopy coursework in your internally assessed sample is clearly identified with your centre number, the candidate number, the syllabus and component. You can use the 'Coursework identification labels' we send in your pre-exam despatch. You can also download them from www.cambridgeinternational.org/forms (Coursework identification labels: Coursework and moderation – Label 3).
- Keep test cards and instructions for teacher-examiners for speaking tests in a secure place until the end of the speaking test window shown in the timetable.
- We begin despatching question papers in mid-March. Check you have all the question paper packets you need. Contact us immediately using:
  - Missing question paper packet: Before the exams – Form 2 if you are missing any of the packets on the despatch note
  - Damaged or opened question paper packet: Before the exams – Form 3 if any question paper packets have been damaged or opened in transit
  - Question paper packet opened in error: Exam day – Form 11 if any question paper packets are opened in error.

  Store the packets securely and do not open them. If you have not received these materials 48 hours before the exam or by 27 April at the latest, contact us immediately.
- Check that you have enough exam stationery. Details of the items you need for each exam are in the additional exam materials list, available at www.cambridgeinternational.org/beforetheexams
- You have a one-day window to conduct practical tests for:
  - Cambridge IGCSE ICT (0417)
  - Cambridge IGCSE (9–1) ICT (0983)
  - Cambridge International AS & A Level Information Technology (9626)
  - Cambridge International AS & A Level Computer Science (9618).

  Please see the June 2027 timetable for details. The data files for each practical test will be available to download three days before the test from Digital File Despatch.

  A Data files for Cambridge Associates will be available five days before the test to allow time to distribute the files to Associate Centres. We will provide detailed instructions about running these tests in the Cambridge Exams Officer eNewsletter.
- Collect and keep all unused question papers, answer booklets and any other confidential exam material in a secure place until at least 24 hours after the end of the exam or Key Time, whichever is later. After this time you can dispose of the unused question papers or you can return them to candidates / centre staff if the Head of Centre agrees. You must return question papers for Cambridge IGCSE ICT practical tests with your candidates' work. See section 5.3.2 of the Cambridge Handbook.
- Send your scripts to us as soon as each exam has finished. Check the contents of the script packet against the bar-coded script packet label to make sure they match. The script packet must contain a script for each candidate who is ticked as present on the attendance register, and the scripts should be in candidate number order with the attendance register on top. Do not include any other documents in your script packets.

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May 2027

May	You send	We send
Start of the month		Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.
June series		
Start of the month	Check the syllabus deadlines for marks and samples of coursework and non-coursework tests, and how to submit these, using the samples database: www.cambridgeinternational.org/samples	
1–31	Submission window for examined coursework for Cambridge International AS & A Level Global Perspectives & Research (9239/02, 03, 04).	
End of the month		Provisional timetable for the **June 2028** series available from Direct.
	Comments about the provisional timetable can be emailed to us for four weeks after the timetable is made available.	
November series		
10	Deadline for completed Estimated Entry Forms for **November 2027**. We use estimated entries to despatch pre-release materials and question papers for exams that take place before the main exam period.	
Mid-May		MIS basedata for the **November 2027** series available from the 'Support Materials' section of Direct. Entries open for the **November 2027** series.

Other activities to think about in May

June 2027 series

- Collect and keep all unused question papers, answer booklets and any other confidential exam material in a secure place until at least 24 hours after the end of the exam or Key Time, whichever is later. After this time you can dispose of the unused question papers or you can return them to candidates / centre staff if the Head of Centre agrees. You must return question papers for Cambridge IGCSE ICT practical tests with your candidates' work. See section 5.3.2 of the Cambridge Handbook.
- Send your scripts to us as soon as each exam has finished. Check the contents of the script packet against the bar-coded script packet label to make sure they match. The script packet must contain a script for each candidate who is ticked as present on the attendance register, and the scripts should be in candidate number order with the attendance register on top. Do not include any other documents in your script packets.
- We must receive special consideration applications within seven days of the last exam of the syllabus affected.

November 2027 series

- If you plan to make entries for candidates requiring modified papers or access arrangements please start preparing now to meet the July deadlines.

June 2027

June	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
Start of the month	Check the syllabus deadlines for marks and samples of coursework and non-coursework tests, and how to submit these, using the samples database: www.cambridgeinternational.org/samples	
7	Deadline for receiving internally assessed marks and samples for Cambridge International AS & A Level language speaking tests. You must submit them through Submit for Assessment.	
11	End of timetabled exam period.	
	Special consideration applications within seven days of the last exam of the syllabus affected.	

Other activities to think about in June

June 2027 series

- Collect and keep all unused question papers, answer booklets and any other confidential exam material in a secure place until at least 24 hours after the end of the exam or Key Time, whichever is later. After this time you can dispose of the unused question papers or you can return them to candidates / centre staff if the Head of Centre agrees. You must return question papers for Cambridge IGCSE ICT practical tests with your candidates' work. See section 5.3.2 of the Cambridge Handbook.
- Send your scripts to us as soon as each exam has finished. Check the contents of the script packet against the bar-coded script packet label to make sure they match. The script packet must contain a script for each candidate who is ticked as present on the attendance register, and the scripts should be in candidate number order with the attendance register on top. Do not include any other documents in your script packets.
- We must receive special consideration applications within seven days of the last exam of the syllabus affected.
- From now until the release of results, we may contact you with questions about the exams of particular candidates. Check your emails regularly and make sure you, or another member of staff, are available to answer any urgent queries. If we cannot contact you or resolve the problem before results are released we may have to issue 'NO RESULT' / 'X' or 'PENDING' / 'Q' outcomes. If your contact details have changed please let us know immediately.

November 2027 series

- The final entries and application deadline for candidates requiring modified question papers is 1 July. We will not be able to accept entries or applications after this date. Please submit your entries before this date, preferably at least two weeks before so that you have time to check your entries and make any amendments before the deadline. We would prefer that you submit your applications for modified question papers before the deadline, even if you are not sure your candidate(s) will need them. We will only send you modified question papers if you submit a final entry for the relevant candidate, syllabus and component.
- If you plan to make entries for the November 2027 series it is a good idea to start planning now to meet the September deadline.

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July 2027

July	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
28	**June 2027** series results for Cambridge International AS & A Level and Cambridge IPQ available to download from Direct and A2C.	
November series		
1	Application deadline for modified question papers using Modified papers: Preparation – Form 3. We only send you modified question papers if you submit a final entry for the relevant candidate, syllabus and component.	
	Early question papers and pre-release materials for some syllabuses available. Find out more at www.cambridgeinternational.org/prerelease	
Mid-July	Early confidential materials, including question papers and instructions based on your **estimated** entries. If you did not submit estimated entries by the deadline of 10 May we will not despatch your early question papers and instructions until we have received your **final** entries.	
Mid-July onwards	Confidential instructions for science practical exams based on the final entries we have received. Early exam and pre-release materials for some syllabuses available. Find out more at www.cambridgeinternational.org/prerelease	
21	Application deadline for access arrangements for new entries using Access arrangements: Preparation – Form 1 or Apply for Access Arrangements.	

Other activities to think about in July

June 2027 series

- From now until the release of results, we may contact you with questions about the exams of particular candidates. Check your emails regularly and make sure you, or another member of staff, are available to answer any urgent queries. If we cannot contact you or resolve the problem before results are released we may have to issue 'NO RESULT' / 'X' or 'PENDING' / 'Q' outcomes. If your contact details have changed please let us know immediately.
- You can issue results as soon as they are available on Direct.

November 2027 series

- The final entries deadline is 21 September. Plan to submit your entries at least two weeks before this date to allow time to make any entry amendments before the deadline.
- The deadline for telling us about access arrangements you plan to use for new entries is 21 July.
- Early question papers and pre-release materials for some syllabuses are available from 1 July. Find out when the materials are available for the syllabuses your candidates have entries for at www.cambridgeinternational.org/prerelease

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August 2027

August	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
17	**June 2027** series results for Cambridge IGCSE and Cambridge O Level available to download from Direct and A2C.	
23	Deadline for submitting priority service enquiries about results and copy of scripts requests to support enquiries about results.	
Late August to early September	**June 2027** series results despatch including statements of results.	
November series		
1	Early question papers and pre-release materials for some syllabuses available. Find out more at www.cambridgeinternational.org/prerelease	

Other activities to think about in August

June 2027 series

- If you have not received your results despatch by early September, contact our Customer Support team.
- Make sure all your candidates' names and other details are correct on results documentation ready for the certificates we send you in October. There is an administrative fee for any requests to amend details received after 26 September.

November 2027 series

- The final entries deadline is 21 September. We will charge late entry fees for any entries or entry amendments we receive after this date.

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September 2027

September	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
Mid-September	Estimated Entry Forms for the **June 2028** series available from the 'Support Materials' section of Direct. To be returned by 10 October.	
20	Deadline for submitting enquiries about results for the **June 2027** series.	
	Deadline for submitting Return of moderated coursework: Coursework and moderation – Form 6.	
26	Deadline for letting us know if any details are incorrect on **June 2027** results documentation without charge.	
November series		
1	Early question papers and pre-release materials for some syllabuses available. Find out more at www.cambridgeinternational.org/prerelease	
Early to mid-September	Question papers based on your final entries. Question paper despatches will be made on a regular basis for any late entries or amendments you have made.	
10	Deadline for access arrangements for retake entries from the **June 2027** series only using Access arrangements: Preparation – Form 1 or Apply for Access Arrangements.	
15	Start of speaking test window for Cambridge IGCSE and Cambridge IGCSE (9–1) First Language English (15 September to 27 October) and languages other than English (15 September to 31 October). Submit marks for Cambridge IGCSE and Cambridge IGCSE (9–1) First Language English by 28 October and samples by 31 October. Submit marks and samples for Cambridge IGCSE (9–1) languages other than English by 31 October. Start of practical exam window (see **November 2027** final timetable for full details of test windows for each component).	
21	Final entries deadline. We will charge late entry fees for entries and amendments received after this date.	
	Late entries deadline. See sections 2.3 and 2.4 of the Cambridge Handbook for our late entry regulations.	
Late September	Start of timetabled exam period (late September to mid-November).	

September 2027 (continued)

Other activities to think about in September

June 2027 series

- Make sure all your candidates' names and other details are correct on results documentation ready for the certificates we send you in October. There is an administrative fee for any requests to amend details received after 26 September.
- Submit all your enquiries about results by 20 September. We will not accept requests received after this date. We will invoice you for any enquiries about results that do not lead to a syllabus grade change.

November 2027 series

- You can download your entries confirmation pack from Direct or Entries as soon as you have made an entry. Download your statements of entry from the 'Reports' tab in Direct or Entries. Check them carefully and let us know if any of the information is incorrect.
- Make sure that all invigilators are appointed and trained, all exam venues are arranged and candidates know the dates, times and venues of their exams.
- Remind teachers that you need to submit marks and samples for internally assessed components by the dates published in the online samples database (www.cambridgeinternational.org/samples) and forecast grades for all syllabuses by 31 October. Your samples need to reach us by the dates in the samples database. Do not wait to despatch them at the same time as your scripts for timetabled exams.
- Securely store any early question papers and instructions you receive until the relevant exam. Check that you have all the materials you need for these exams. Contact us immediately using:
  - Missing question paper packet: Before the exams – Form 2 if you are missing any of the packets on the despatch note
  - Damaged or opened question paper packet: Before the exams – Form 3 if any question paper packets have been damaged or opened in transit
  - Question paper packet opened in error: Exam day – Form 11 if any question paper packets are opened in error.
- Store the packets securely and do not open them. If you have not received these materials by 1 October contact us immediately.
- Please note, for the following syllabuses, you should pass the question papers to the candidates as soon as you have accessed them from the School Support Hub or Digital File Despatch:
  - Cambridge IGCSE Art & Design (0400/02)
  - Cambridge International AS & A Level Art & Design (9479/02)
  - Cambridge International AS & A Level Digital Media & Design (9481/02).
- For Cambridge IGCSE Enterprise (0454/01), you should pass the pre-release case study to the candidates as soon as you have accessed it from Digital File Despatch.

Exam series in 2028

- Please complete and submit Additional qualification types: Preparation – Form 5 if you are planning to enter candidates for any additional qualifications in the June or November 2028 series. This way we can make sure that all your despatches contain the right information. You should submit the form no later than four weeks before the final entries deadline for the relevant series.

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October 2027

October	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
4	Last date to download scripts using our free Access to Scripts service.	
10	Deadline for us to receive completed Estimated Entry Forms for the **June 2028** series. We use estimated entries to despatch early confidential materials, including pre-release materials and question papers, for exams that take place before the main exam period.	
14	Deadline for us to receive copy of script requests for the **June 2027** series using our Copy of script service in Direct.	
End of October	**June 2027** certificates sent to centres.	
	Cambridge Guide to Making Entries for the **June 2028** series.	
	Final timetable for the **June 2028** series available from Direct.	
November series		
Start of the month	Check the samples database (www.cambridgeinternational.org/samples) for: • deadlines for us to receive internally assessed marks and samples for all Cambridge IGCSE, Cambridge IGCSE (9–1), Cambridge O Level and Cambridge International AS & A Level components • syllabus deadlines for coursework and non-coursework tests.	
1	Start of speaking test window for Cambridge International AS & A Level languages other than English (1 to 24 October) and Cambridge IGCSE and Cambridge IGCSE (9–1) English as a Second Language (1 to 26 October). Submit samples by 31 October.	
Early October	Pre-exam despatch (exam stationery, administrative documents, address labels, script packets, bar-coded labels, attendance registers and multiple-choice answer sheets).	
1–31	Submission window for examined coursework for Cambridge International AS & A Level Global Perspectives & Research (9239/02, 03, 04).	
28	Deadline for us to receive internally assessed marks for Cambridge IGCSE and Cambridge IGCSE (9–1) First Language English and English as a Second Language speaking tests.	
31	Deadline for us to receive forecast grades. You can submit them through Direct or A2C.	
	Deadline for us to receive internally assessed marks and samples for all Cambridge IGCSE, Cambridge IGCSE (9–1) and Cambridge International AS & A Level speaking tests.	
End of October	Provisional timetable for the **November 2028** series available from Direct.	
	Comments about the provisional timetable can be emailed to us for four weeks after the timetable is made available.	

October 2027 (continued)

Other activities to think about in October

June 2027 series

- Check carefully to make sure you have received all the certificates you expect and that all names are spelled correctly. After 26 September, we charge an administrative fee for any requests to amend details on certificates. We can only replace June 2027 certificates until 30 April 2029.

November 2027 series

- Make sure each piece of work in your internally assessed sample is clearly identified with your centre number, the candidate number, the syllabus and component. You can use the 'Coursework identification labels' we send in your pre-exam despatch. You can also download them from www.cambridgeinternational.org/forms (Coursework identification labels: Coursework and moderation – Label 3).
- Check that you have enough exam stationery. Details of the items you need for each exam are in the additional exam materials list, available at www.cambridgeinternational.org/beforetheexams
- You have a one-day window to conduct practical tests for:
  - Cambridge IGCSE ICT (0417)
  - Cambridge IGCSE (9–1) ICT (0983/02, 03)
  - Cambridge International AS & A Level Information Technology (9626).

  Please see the November 2027 timetable for details. The data files for each practical test will be available to download three days before the test from Digital File Despatch.

  A Data files for Cambridge Associates will be available five days before the test to allow time to distribute the files to Associate Centres. We will provide detailed instructions about running these tests in the Cambridge Exams Officer eNewsletter.
- Collect and keep all unused question papers, answer booklets and any other confidential exam material in a secure place until at least 24 hours after the end of the exam or Key Time, whichever is later. After this time you can dispose of the unused question papers or you can return them to candidates / centre staff if the Head of Centre agrees. You must return question papers for Cambridge IGCSE ICT practical tests with your candidates' work. For more information please see section 5.3.2 of the Cambridge Handbook.
- Keep test cards and instructions for teacher-examiners for speaking tests in a secure place until the end of the speaking test window shown in the timetable.
- Send your scripts to us as soon as each exam has finished. Check the contents of the script packet against the bar-coded script packet label to make sure they match. The script packet must contain a script for each candidate who is ticked as present on the attendance register, and the scripts should be in candidate number order with the attendance register on top. Do not include any other documents in your script packets.
- We must receive special consideration applications within seven days of the last exam of the syllabus affected.

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November 2027

November	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
	Cambridge Handbook for **2028**. You can access this document online at www.cambridgeinternational.org/examsofficersguide from November 2027.	
June series		
Mid-November	MIS basedata for the **June 2028** series available from the 'Support Materials' section of Direct.	
	Entries open for the **June 2028** series.	
November series		
Mid-November	End of timetabled exam period.	
	Special consideration applications within seven days of the last exam of the syllabus affected.	

Other activities to think about in November

November 2027 series

- Collect and keep all unused question papers, answer booklets and any other confidential exam material in a secure place until at least 24 hours after the end of the exam or Key Time, whichever is later. After this time you can dispose of the unused question papers or you can return them to candidates / centre staff if the Head of Centre agrees. You must return question papers for Cambridge IGCSE ICT practical tests with your candidates' work. See section 5.3.2 of the Cambridge Handbook.
- Send your scripts to us as soon as each exam has finished. Check the contents of the script packet against the bar-coded script packet label to make sure they match. The script packet must contain a script for each candidate who is ticked as present on the attendance register, and the scripts must be in candidate number order with the attendance register on top. Do not include any other documents in your script packets.
- We must receive special consideration applications within seven days of the last exam of the syllabus affected.

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December 2027

December	You send	We send
Start of the month	Cambridge Exams Officer eNewsletter explaining all the tasks you need to complete this month.	
June series		
Early December	Early question papers and pre-release materials for some 2028 syllabuses available. Find out when the materials for the syllabuses your candidates have entries for are available at www.cambridgeinternational.org/prerelease	

Other activities to think about in December

November 2027 series

- From now until the release of results, we may contact you with questions about the exams of particular candidates. Check your emails regularly and make sure you, or another member of staff, are available to answer any urgent queries. If we cannot contact you or resolve the problem before results are released we may have to issue 'NO RESULT' / 'X' or 'PENDING' / 'Q' outcomes. If your contact details have changed please let us know immediately.

June 2028 series

- If you plan to make entries for the June 2028 series please start planning now to meet the January deadline for candidates requiring modified question papers, and the February deadline for all other entries.

Be aware

Our Customer Support team will be unavailable from 12:00 on 24 December for the Christmas break, but available for email enquiries between 28 and 31 December. Our phone lines will reopen at 00:01 on 4 January 2028.

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