



Trainer application form questions – US Fall 2026

This document is an example only. We can only accept applications submitted electronically through the link provided.

The following is an example of the questions that you can expect to see on the application form. The answer you give to a question will determine the question you see next; for example when you arrive at the question asking if you reside full-time in the US or the US Virgin Islands, if you select 'no' you will not see any further questions as we are only accepting applicants from these regions.

Personal details:

- Title (For example, Dr, Mr, Mrs, Ms, Miss)
- First Name
- Last name
- Home Address (House name/number, Street, Town, County/State, Post code/Zip code, Country)
- Telephone number
- Email address
- Please confirm your email address
- Alternate email address
- Country of residence

The following questions relate to your teaching and training experience:

- Do you have at least one full academic year of experience teaching the Cambridge syllabus for which you are applying to become a trainer?
- How many years' teaching/training experience in total do you have?
- Have you led a training session for teachers/adults in the last 5 years?
- Please give details of your experience facilitating a training session. (*e.g. Topic(s) of training delivered, format i.e. virtual or in-person, how many training sessions you typically deliver in a year, type of delegates, typical number of delegates in a session*)
- For which Cambridge University Press and Assessment **Early Years, Primary and/or Lower Secondary** syllabi are you interested in delivering training? (*Select from options provided. You may select more than one provided you have experience teaching that syllabus/curriculum.*)
- For which Cambridge University Press and Assessment **IGCSE** syllabus(es) are you interested in delivering training? (*Select from options provided. You may select more than one provided you have experience teaching that syllabus/curriculum.*)
- For which Cambridge University Press and Assessment **AS/A Level** syllabi are you interested in delivering training? (*Select from options provided. You may select more than one provided you have experience teaching that syllabus/curriculum.*)
- **Are you interested in applying to deliver the following enrichment trainings?** Please note that they require special certification and/or additional endorsements. e.g. Responsive Education and Supporting Multilingual Learners

The following questions relate to your experience:

- Do you have experience working as an examiner/assessor for Cambridge International?
- Have you been contracted by Cambridge University Press and Assessment for any other purpose before (for example, materials writing, project consultant, textbook/resource writing)?

The following questions relate to your employment history:

- Are you currently based in a school?
- School Centre # (if known)
- Please give details of your current role (job title, school name, dates of employment)

The following key questions allow us to better understand you as an applicant:

Please note that your answers to these questions are a very important part of the selection procedure and will be scored using a rubric. Please give specific examples from your own experience. Please answer **in your own words**, giving examples from your own experiences.

Key questions:

- What makes you a strong candidate for the role of a Cambridge trainer?
- How has your current work with your students prepared you to become a Cambridge trainer?
- As a Cambridge trainer, how would you foster an inclusive and collaborative environment in your training?

Reference and declaration statements:

- Please give details of a professional reference; this should be your current manager if possible. If it is not possible to use your current manager, this should be someone who has worked with you in a professional capacity within the last two years (please provide us with their name, position, place of employment, professional email address and contact phone number and be assured that we will not contact your reference unless you are selected as a trainer). **Selection as a trainer will not be fully confirmed until your professional reference has been contacted.**
- Declaration Statements - Please ensure that you confirm these statements before submitting your application:
 - I have read and accept the terms and conditions of the application as set out in the relevant 'Guide to the Trainer Selection Procedure' (posted on the application webpage) and am happy for Cambridge International to contact my referee. I also certify that the information given in my application is true and correct.
 - I understand that this information will not be used or stored electronically for any purposes other than providing personal information for recruitment as a trainer or to exchange relevant information with other departments within Cambridge Assessment International Education.
 - I hereby consent to the collection and use of my personal images by photography or video recording for marketing purposes of training services. I acknowledge these may be used on the Cambridge Assessment International Education website, in newsletters and publications.
 - I understand that completion of this application form is not a guarantee that I will be invited to a trainer selection event. I also understand that an invitation to a trainer selection event is not a guarantee that I will be invited to be a Cambridge International trainer.
 - I understand that the role of a Cambridge International trainer is not a full-time, permanent role within Cambridge Assessment International Education. If selected, I may be asked to deliver a few training events throughout the year.
 - I can confirm that I have discussed my application with my organisation, and that I have permission from my line manager to apply for this position.

- Please note that all candidates will receive a response from Cambridge regarding their application status. If you do not receive a response to your application within 3 weeks, kindly reach out. Any questions can be directed to: UTrainerRecruitment@cambridge.org.
- How did you hear about this opportunity?