

## Information Sheet

### Cambridge Trainer Recruitment

Dear candidate,

We are inviting you to apply for the role of trainer for Cambridge. Please take time to read this information before deciding whether you would like to continue with your application.

#### **Will my responses be kept confidential?**

All responses collected as part of this application process will be kept confidential. They will only be accessed by a select number of Cambridge staff and consultants for the purpose of rating them and deciding whether you will proceed to the next stage of the application process. No responses will be made public or used for any other purpose.

#### **What data are we capturing and what will happen to the data?**

The data we collect will be stored and analyzed in compliance with the UK Data Protection Act (2018) and the General Data Protection Regulation and any subsequent legislation and destroyed when no longer required.

Please note that you are free to withdraw from the application process at any point. Please contact [USTrainer.Recruitment@cambridgeinternational.org](mailto:USTrainer.Recruitment@cambridgeinternational.org) if you wish to do so.

If you have questions about this process or wish to receive a digital copy of this information, please contact Dr.

Laura-Lee Morin at [lauralee.morin@cambridge.org](mailto:lauralee.morin@cambridge.org) or the Trainer Quality Team at

[info@cambridgeinternational.org](mailto:info@cambridgeinternational.org).