



Trainer application form questions

This document is an example only. We can only accept applications submitted electronically through the link provided.

The following examples illustrate the types of questions you may encounter on the application form. Your responses will determine the subsequent questions presented. For instance, if you answer 'no' to a requirement essential for the role, the system will not display additional questions, as you would not meet the minimum eligibility criteria to become a Cambridge trainer.

Personal details:

- Title (For example, Dr, Mr, Mrs, Ms, Miss)
- First Name
- Last name
- Home Address (House name/number, Street, Town, County/State, Zip code, Country)
- Telephone number
- Email address
- Please confirm your email address
- Alternate email address
- Country of residence

The following questions relate to your teaching and training experience:

- Which type of training are you interested in delivering? (syllabus specific, enrichment, both)
- Do you have at least one year of experience teaching Cambridge International curricula within the last 3 years? (Cambridge Primary, Cambridge Lower Secondary, International AS/A Level)
- How many years of teaching experience do you have?
- Please select which **Primary** or **Lower Secondary** syllabus(i) you have experience teaching
- Please select which **IGCSE** or **AS/A Level** syllabus(i) you have experience teaching
- Have you led a training session for teachers in the last 5 years?
- Do you have experience working as an examiner/assessor for Cambridge International?
- Have you published in textbooks or journals relating to your syllabi or content area? If yes, please list which textbooks, companies, or journals you have contributed to.

The following questions relate to your employment history:

- Are you currently based in a school?
- School Centre # (if known)
- Please give details of your current role (job title, school name, dates of employment)

- Please give details of your previous teaching role (job title, school name, dates of employment)

Key questions:

- What makes you a strong candidate for the role of a Cambridge trainer? Please provide specific examples of your skills, experience, and personal attributes that align with this role.
- How has your current work with your students prepared you to become a Cambridge trainer?
- As a Cambridge trainer, how would you foster an inclusive and collaborative environment in your training?

Reference and declaration statements:

- Please give details of a professional reference, this should be your current manager if possible. If it is not possible to use your current manager, this should be someone who has worked with you in a professional capacity within the last two years (please provide us with their name, position, place of employment, professional email address and contact phone number). Please be assured that we will not contact your reference unless you are selected as a trainer. **Selection as a trainer will not be fully confirmed until your professional reference has been contacted.**

Declaration Statements - Please ensure that you confirm these statements before submitting your application:

- I have read and accept the terms and conditions of the application as set out in the relevant 'Guide to the Trainer Selection Procedure' (posted on the application webpage) and am happy for Cambridge International to contact my referee. I also certify that the information given in my application is true and correct.
- I understand that this information will not be used or stored electronically for any purposes other than providing personal information for recruitment as a trainer or to exchange relevant information with other departments within Cambridge Assessment International Education.
- I hereby consent to the collection and use of my personal images by photography or video recording for marketing purposes of training services. I acknowledge these may be used on the Cambridge Assessment International Education website, in newsletters and publications.
- I understand that completion of this application form is not a guarantee that I will be invited to a trainer selection event. I also understand that an invitation to a trainer selection event is not a guarantee that I will be invited to be a Cambridge International trainer.
- I understand that the role of a Cambridge International trainer is not a full-time, permanent role within Cambridge Assessment International Education. If selected, I may be asked to deliver a few training events throughout the year.
- I can confirm that I have discussed my application with my organization, and that I have permission from my line manager to apply for this position.

Please note that all candidates will receive a response from Cambridge regarding their application status. If you do not receive a response to your application within 3 weeks, kindly reach out. Any questions can be directed to: USTrainerRecruitment@cambridge.org.