CONFIDENTIAL INSTRUCTIONS

This document gives details of how to prepare for and administer the practical exam.

The information in this document and the identity of any materials supplied by Cambridge International are confidential and must NOT reach candidates either directly or indirectly.

The supervisor must complete the report at the end of this document and return it with the scripts.

If you have any queries regarding these confidential instructions, contact Cambridge International stating the centre number, the syllabus and component number and the nature of the query.

email    info@cambridgeinternational.org
phone    +44 1223 553554
fax      +44 1223 553558
General information about practical exams

Centres must follow the guidance on science practical exams given in the Cambridge Handbook.

Safety

Supervisors must follow national and local regulations relating to safety and first aid.

Only those procedures described in the question paper should be attempted.

Supervisors must inform candidates that materials and apparatus used in the exam should be treated with caution. Suitable eye protection should be used where necessary.

The following hazard codes are used in these confidential instructions, where relevant:

- **C** corrosive
- **HH** health hazard
- **F** flammable
- **N** hazardous to the aquatic environment
- **MH** moderate hazard
- **T** acutely toxic
- **O** oxidising

Hazard data sheets relating to substances used in this exam should be available from your chemical supplier.

Before the exam

- The packets containing the question papers must not be opened before the exam.
- It is assumed that standard school laboratory facilities, as indicated in the Guide to Planning Practical Science, will be available.
- Spare materials and apparatus for the tasks set must be available for candidates, if required.

During the exam

- It must be made clear to candidates at the start of the exam that they may request spare materials and apparatus for the tasks set.
- Where specified, the supervisor must perform the experiments and record the results as instructed. This must be done out of sight of the candidates, using the same materials and apparatus as the candidates.
- Any assistance provided to candidates must be recorded in the supervisor’s report.
- If any materials or apparatus need to be replaced, for example, in the event of breakage or loss, this must be recorded in the supervisor’s report.

After the exam

- The supervisor must complete a report for each practical session held and each laboratory used.
- Each packet of scripts returned to Cambridge International must contain the following items:
  - the scripts of the candidates specified on the barcode label provided
  - the supervisor’s results relevant to these candidates
  - the supervisor’s reports relevant to these candidates
  - seating plans for each practical session, referring to each candidate by candidate number
  - the attendance register.
Specific information for this practical exam

During the exam, the supervisor (NOT the invigilator) must do all the experiments and record the results on a spare copy of the question paper, clearly labelled ‘supervisor’s results’.

If chemicals are prepared in more than one batch, clearly labelled supervisor’s results must be provided for each batch. The candidates using each batch must be listed on the supervisor’s report.

Apparatus

The apparatus listed must be provided to each candidate.

1 × 250 cm$^3$ measuring cylinder
2 × stand, clamp and boss
1 × 250 cm$^3$ side-arm conical flask, labelled X, with bung and approximately 50 cm of plastic/rubber delivery tube to fit or
1 × 150 cm$^3$ or 250 cm$^3$ conical flask, labelled X, with 1-hole bung connected to approximately 50 cm of plastic/rubber delivery tube to fit
1 × tub suitable for acting as trough, minimum capacity 1 dm$^3$
1 × crucible, capacity approximately 15 cm$^3$, with lid
1 × spatula
1 × pipe-clay triangle
1 × tripod
1 × stop-clock or sight of clock with seconds display
1 × crucible tongs
8 × test-tube*
1 × test-tube rack
2 × teat/dropping pipette
1 × Bunsen burner
1 × heatproof mat
1 × wash bottle of distilled water
1 × pen (for labelling glassware)
access to balance weighing to a minimum accuracy of 0.1 g
paper towels
red and blue litmus papers
aluminium foil for testing nitrate/nitrite
wooden splints
the apparatus normally used in the centre for use with limewater in testing for carbon dioxide

*Candidates are expected to rinse and reuse test-tubes where possible. Additional tubes should be available.

Where balance provision is limited, some candidates should be instructed to start the exam with different questions. See the current syllabus for balance: candidate ratio.
Materials

The materials listed in the table must be provided to each candidate.

**Warning:** small amounts of SO\(_2\) [C][T], which can cause respiratory distress in some people, may be produced. **The laboratory must be well ventilated.**

<table>
<thead>
<tr>
<th>label</th>
<th>per candidate</th>
<th>identity</th>
<th>notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>FA 1 [MH]</td>
<td>50 cm(^3)</td>
<td>4.00 mol dm(^{-3}) hydrochloric acid</td>
<td>Dilute 340 cm(^3) of concentrated (35–37%; approximately 11 mol dm(^{-3})) HC(_2) [C][MH] to 1 dm(^3).</td>
</tr>
<tr>
<td>FA 2</td>
<td>0.6 ± 0.1 g</td>
<td>small marble chips (approx. 2–4 mm)</td>
<td>Provide 0.6 ± 0.1 g of CaCO(_3) (as small marble chips) in a stoppered container.</td>
</tr>
<tr>
<td>FA 3</td>
<td>1.5 ± 0.1 g</td>
<td>magnesium carbonate</td>
<td>Provide 1.5 ± 0.1 g of any powdered form of MgCO(_3) or MgCO(_3) Mg(OH)(_2) in a stoppered container.</td>
</tr>
<tr>
<td>FA 4</td>
<td>15 cm(^3)</td>
<td>0.2 mol dm(^{-3}) potassium iodide</td>
<td>Dissolve 33.2 g of KI in each dm(^3) of solution.</td>
</tr>
<tr>
<td>FA 5</td>
<td>15 cm(^3)</td>
<td>0.2 mol dm(^{-3}) sodium thiosulfate</td>
<td>Dissolve 49.6 g of Na(_2)S(_2)O(_3)(\cdot)5H(_2)O in each dm(^3) of solution.</td>
</tr>
<tr>
<td>FA 6</td>
<td>10 cm(^3)</td>
<td>0.2 mol dm(^{-3}) calcium chloride</td>
<td>Dissolve 22.2 g of CaCl(_2) [MH] in each dm(^3) of solution.</td>
</tr>
<tr>
<td>FA 7</td>
<td>10 cm(^3)</td>
<td>0.5 mol dm(^{-3}) magnesium sulfate</td>
<td>Dissolve 123.2 g of MgSO(_4)(\cdot)7H(_2)O in each dm(^3) of solution.</td>
</tr>
<tr>
<td>aqueous chlorine [MH][N]</td>
<td>5 cm(^3)</td>
<td>0.2 mol dm(^{-3}) sodium chlorate(I) (may be labelled sodium hypochlorite)</td>
<td>Dilute 200 cm(^3) of 1.0 mol dm(^{-3}) NaClO [C][N] to 1 dm(^3). This is approximately 3% w/w available chlorine from chlorine-bleaching solutions (may be labelled sodium hypochlorite). Provide in a stoppered container.</td>
</tr>
<tr>
<td>aqueous copper(II) sulfate [C][N]</td>
<td>5 cm(^3)</td>
<td>0.2 mol dm(^{-3}) copper(II) sulfate</td>
<td>Dissolve 49.9 g of CuSO(_4)(\cdot)5H(_2)O [C][MH][N] in each dm(^3) of solution.</td>
</tr>
<tr>
<td>label</td>
<td>per candidate</td>
<td>identity</td>
<td>notes</td>
</tr>
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</tr>
<tr>
<td>dilute hydrochloric acid</td>
<td>10 cm³</td>
<td>2.0 mol dm⁻³ HCl</td>
<td></td>
</tr>
<tr>
<td>dilute nitric acid [C]</td>
<td>10 cm³</td>
<td>2.0 mol dm⁻³ HNO₃</td>
<td></td>
</tr>
<tr>
<td>dilute sulfuric acid [MH]</td>
<td>10 cm³</td>
<td>1.0 mol dm⁻³ H₂SO₄</td>
<td></td>
</tr>
<tr>
<td>aqueous ammonia [C][MH][N]</td>
<td>10 cm³</td>
<td>2.0 mol dm⁻³ NH₃</td>
<td>See preparation instructions in the current syllabus.</td>
</tr>
<tr>
<td>aqueous sodium hydroxide [C]</td>
<td>10 cm³</td>
<td>2.0 mol dm⁻³ NaOH</td>
<td>If necessary, each of these reagents can be provided as a communal supply for groups of up to 6 candidates.</td>
</tr>
<tr>
<td>aqueous barium chloride or aqueous barium nitrate</td>
<td>10 cm³</td>
<td>0.1 mol dm⁻³ BaCl₂ or 0.1 mol dm⁻³ Ba(NO₃)₂</td>
<td>Invigilators must be alert to the risk of contamination and the opportunity for malpractice when using a communal supply.</td>
</tr>
<tr>
<td>limewater [MH]</td>
<td>10 cm³</td>
<td>saturated aqueous calcium hydroxide, Ca(OH)₂</td>
<td></td>
</tr>
<tr>
<td>aqueous silver nitrate</td>
<td>10 cm³</td>
<td>0.05 mol dm⁻³ AgNO₃</td>
<td></td>
</tr>
<tr>
<td>aqueous acidified potassium manganate(VII) [MH]</td>
<td>10 cm³</td>
<td>0.01 mol dm⁻³ KMnO₄ in 0.5 mol dm⁻³ H₂SO₄</td>
<td></td>
</tr>
</tbody>
</table>

- An excess of at least 10% of each material must be prepared to cover accidental loss.
- All solutions must be thoroughly mixed.
- If you are unable to source any of these chemicals, you must contact Cambridge International as far as possible in advance of the exam for advice.
- **Materials must be labelled only as specified in the ’label’ column. The identities of chemicals labelled with letter codes, e.g. FA 1, may be different from their descriptions in the question paper. Candidates must use the descriptions given in the question paper.**
Supervisor’s report

Syllabus and component number

Centre number

Centre name ............................................................................................................................................

Time of the practical session ...................................................................................................................

Laboratory name/number ........................................................................................................................

Give details of any difficulties experienced by the centre or by candidates (include the relevant candidate names and candidate numbers).

You must include:

• any difficulties experienced by the centre in the preparation of materials
• any difficulties experienced by candidates, e.g. due to faulty materials or apparatus
• any specific assistance given to candidates.
If chemicals have been prepared in more than one batch, list the candidates using each batch.

Declaration

1. Each packet that I am returning to Cambridge International contains the following items:
   □ the scripts of the candidates specified on the barcode label provided
   □ the supervisor’s results relevant to these candidates
   □ the supervisor’s reports relevant to these candidates
   □ seating plans for each practical session, referring to each candidate by candidate number
   □ the attendance register

2. Where the practical exam has taken place in more than one practical session, I have clearly labelled the supervisor’s results, supervisor’s reports and seating plans with the time and laboratory name/number for each practical session.

3. I have included details of difficulties relating to each practical session experienced by the centre or by candidates.

4. I have reported any other adverse circumstances affecting candidates, e.g. illness, bereavement or temporary injury, directly to Cambridge International on a special consideration form.

Signed ......................................................................................................  (supervisor)

Name (in block capitals) ...........................................................................