Packing internally assessed samples

Samples (+ relevant forms from the samples database and a separate copy of your internally assessed marks)

Subject-specific bar-coded label

Bar-coded label

Samples with coursework identification labels attached

Individual packet (not supplied by us)

Important information

• Include anything else as mentioned in the samples database www.cambridgeinternational.org/samples
• Include a copy of your internally assessed marks
• Do not send your samples without outer packaging
• Despatch your packages following our guidance.

For more details, go to www.cambridgeinternational.org/teacherassessment or see section 3.6 of the Cambridge Handbook
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**Important information**

- Do not send multiple components for the same syllabus in one package
- Once you have packed your samples contact a reputable courier who provides a tracking number.