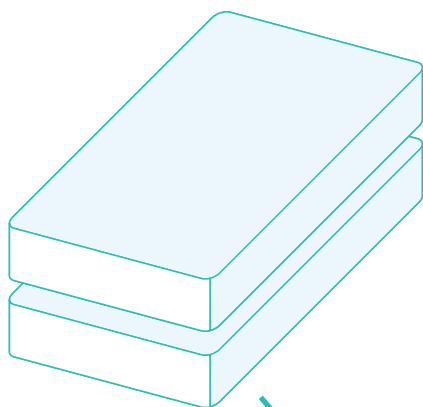


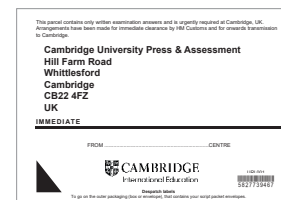


# Guidance for despatching scripts

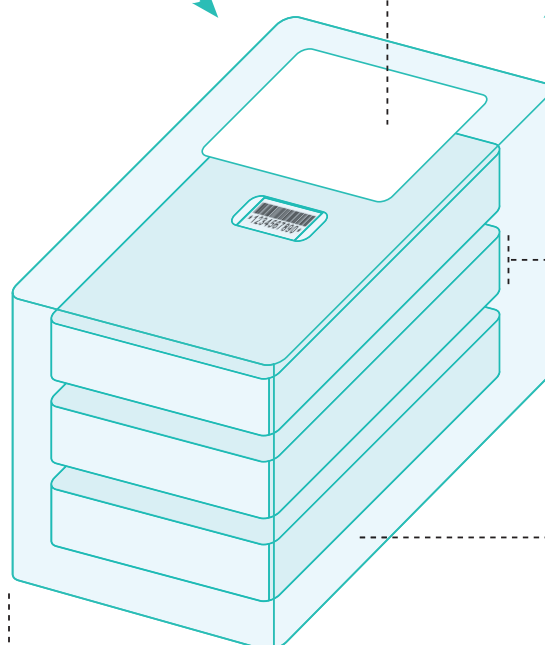
Script packets



Despatch label



Use the despatch label provided



Do not send script packets without any outer packaging

Make sure your outer packaging is secure and that the total weight is no more than 15kg.

Make sure corners are secure. Use extra packaging if necessary.

## Important information

- Do not pack all components for a syllabus in one package
- Once you have packed your scripts contact a reputable courier who provides a tracking number
- Complete a script return form for every consignment
- Contact us if you have a large number of parcels and need to use air freight.

