

Cambridge ICT Starters samples form

Complete this form every time you send us Cambridge ICT Starters samples for moderation. It will allow us to track your samples.

Read the guidance notes on the following page before you complete this form.

Centre number Centre name

Courier name

Date sent (DD/MM/YY)

Consignment number (also called Waybill or tracking number)

This consignment contains samples for (tick all that apply):

Initial Steps Next Steps On Track

Use the boxes below to tell us how many candidates are included in each sample:

Initial Steps Next Steps On Track

Signed Date (DD/MM/YY)

Name

Because you need to submit this form electronically, please use the signature box above or tick the check box as an alternative to signing the form.

Guidance notes

Background

When a candidate or group of candidates achieves a Pass or better in all of the Cambridge ICT Starters modules in a stage, submit your entries and samples as follows:

- Download the Cambridge ICT Starters Entry Form from CIE Direct. Enter the candidate entry information and centre-assessed module grades on the form. Send your completed form to info@cambridgeinternational.org
- Send your samples using a method that provides a tracking facility (i.e. a reputable courier) to:

Cambridge Assessment International Education
DC10
Hill Farm Road
Whittlesford
Cambridge
CB22 4FZ
United Kingdom

Remember to include the following items with your samples:

- a copy of each assessment test and the teacher's model answers
- a completed Learning Objectives Record (LOR) sheet for each candidate in the sample
- a copy of your Entry Form.

Completing the form

Complete this form at the same time as you send your samples to us for moderation.

You can send samples for more than one level at the same time. Indicate on the form how many samples you have despatched for each level.

Returning this form

Return this form to info@cambridgeinternational.org with your centre number and ICT Starters in the subject line