

## Microscope slides order form instructions

Please read the following instructions before completing the order form and ensure the order form you are ordering from is the most recent issue. The order form is updated in April and September every year. The order form can be accessed via: [www.cambridgeinternational.org/orderpub](http://www.cambridgeinternational.org/orderpub)

**Customers placing orders using out-of-date order forms will be redirected to the site above to resubmit their order using the most recent version of this document.**

### How to order:

#### Registered Centres

**Please note that only registered Cambridge centres may order the microscope slides. Schools registered directly with Cambridge International** will be invoiced monthly in your school's designated currency. Please do not send payment with your order. *Please note that we are unable to invoice OCR centres that are not registered with Cambridge Assessment International Education.*

**Schools registered with an intermediary** should contact their Associate Centre to place a microscope slides order.

### Postage prices

UK	All prices quoted include postage to an address within the UK.
Microscope slides (Registered centres only)	If the delivery address is located outside the UK, please tick the appropriate box on the form and it will automatically add £22 for postage for any quantity of slides ordered*. Please note that this charge includes the cost of courier delivery of your order.

### \*Postage of Microscope slides

Please note that microscope slides are only available to registered Cambridge centres.

Certain countries impose a limitation on the size of individual, posted packages according to the value of the contents. This means that on very large orders of microscope slides, goods may need to be sent as a series of smaller packages, each carrying a separate postal charge. Where this occurs the costs will be added to the total due.

Postage to all other countries without restrictions will be charged at the flat rate quoted above.

Slides are prepared either side of the live examination series throughout the year. This will impact on the delivery date. Our Customer Services team will be in touch if there is a significant delay.

## Additional factors affecting your payment

- Additional local import duties may be payable on receipt and are the responsibility of the purchaser.

## Terms and Conditions

1. Microscope slides listed are available only while stocks last.
2. Orders by telephone cannot be accepted.
3. The return of microscope slides correctly supplied against an order cannot be accepted. All queries concerning an order should be submitted by email to [info@cambridgeinternational.org](mailto:info@cambridgeinternational.org) to Cambridge Assessment International Education within 10 days of receipt of goods.
4. Cambridge Assessment International Education is not responsible for any customs charges or taxes that may be charged locally.

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